

Town of Miami Lakes

ITB 2013-01

Title: Custodial Services for Town Facilities and Parks

Addendum #4

Bid Opening Date: April 11, 2013

This addendum is hereby incorporated into and made a part of the Invitation to Bid ("ITB") 2013-01. The following may include clarifications, revisions, additions, deletions, and/or answers to questions received relative to the ITB, which take precedence over the ITB documents. Underlined word(s) indicate additions and deletion are indicated by strikethrough.

Clarifications:

1. Town Center calls for day porter Monday thru Friday. The plans show police personnel. Will there be a need for a day porter at any time during the weekend or holidays?
 - **Answer:** Unless there is a special event, there is no need for a day porter on the weekends or holidays at Town Center. Deep cleaning is to be done at night or on the weekend.
2. Clarification on providing night cleaning for Town Hall? Apart from the day porter?
 - **Answer:** Refer to 4.4 HOURS & MINIMUM STAFFING FOR PERFORMING WORK of the Invitation to Bid, which states that "All deep cleaning shall be performed between 10:00 pm through 6:00 am."

The Bidder shall acknowledge receipt of this addendum by completing the applicable section of the ITB or by completing the section below acknowledgment information below. Either form of acknowledgement must be completed and returned by no later than the date and time for receipt of the Bid Submittal.

Acknowledgement:

Name of Signatory

Signature

Title

Name of Bidder

Date

Gary Fabrikant
Procurement Manager